

Part Time Benefits Package!



Work 16 - 29 hours per week to receive PTO

Paid Time Off

Sick

At 90 days, **80 hours** of sick time are available to use annually (40 hours if starting after June 1st). This also covers mental health days, caring for ill family members, and appointments.

*Renews every Jan. 1

Vacation

After 90 days, you accrue vacation leave at a rate of **1 hour for every 26 hours worked**. After 1 year, you accrue **1 hour for every 17 hours worked**.

*Balance is capped at 120 hours

Holiday

Upon hire, you will receive **4 hours** of Holiday Pay for Coalition holiday closures that fall within your regular schedule - **10 holidays annually!** Hourly staff will receive overtime if working on a holiday.

Bonus

An additional **1 Floating Holiday (8 hours)** of your choice is available after 90 days. Bereavement leave and jury duty are also covered for select periods of time.

Holiday List

1. New Year's Day
2. MLK Jr. Day
3. Presidents Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Thanksgiving
8. Day After Thanksgiving
9. Christmas Eve
10. Christmas Day
11. Floating Holiday #1

401(k) Matching & EAP

401(k)

CFH offers a traditional 401(k) tax deferral retirement savings account through [PAi](#). We match your contribution up to 4%! A Roth 401(k) option is also available. You are eligible to participate on the 1st of the month after 90 days. Lookout for your enrollment email; you will be auto-enrolled at 2% unless you take action.

EAP

Employee Assistance Program is offered through [Magellan Healthcare](#) to support employees and their families with mental health counseling, financial and legal planning, discount deals, and much more.

Call: 1-800-588-8412

Employer: Principal Core