

Part Time
Benefits
Package!



Work 16 - 29
hours per week to
be eligible for
these benefits!

Paid Time Off

Sick

On Jan. 1st, **60 hours** of sick time are granted annually. This covers caring for yourself, ill family members, and medical appointments. *New hires - sick leave amount is determined by start date; eligible to use at 90 days

Vacation

After 90 days, new hires accrue vacation leave at a rate of **1 hour for every 26 hours worked**. After 1 year, staff accrue **1 hour for every 17 hours worked**. *Balance is capped at 120 hours

Holiday

Upon hire, staff will receive **4 hours** of Holiday Pay for Coalition holiday closures that fall within their regular schedule - **10 holidays annually!** Hourly staff will receive overtime if working on a holiday.

Bonus

An additional **1 Floating Holiday (8 hours)** of your choice will become available at 90 days. Bereavement leave and jury duty are also covered for select periods of time. *See Employee Handbook for details

Holiday List

1. New Year's Day
2. MLK Jr. Day
3. Presidents Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Thanksgiving
8. Day After Thanksgiving
9. Christmas Eve
10. Christmas Day
11. Floating Holiday #1

401(k) Matching, Aflac & EAP

401(k)

CFH offers a traditional 401(k) tax deferral retirement savings account through [Ascensus](#). We match your contribution up to 4%! A Roth 401(k) option is also available. You are eligible to participate on the 1st of the month after 90 days. Lookout for your enrollment email; you will be auto-enrolled at 2% unless you take action.

EAP

Employee Assistance Program is offered through [Magellan Healthcare](#) to support employees and their families with mental health counseling, financial and legal planning, discount deals, and much more. Call: 1-800-588-8412 Employer: Principal Core

Aflac

Supplemental Insurance Plans are available through [Aflac](#). Contact Laurie Ann for rates and details. laurie_hennessy@us.aflac.com