

HIGH SCHOOL-BASED THERAPIST

Job Type: Volunteer, up to 15 hours per week

Incentive: \$200/month stipend, mileage to various Oxnard Union High School District sites

Schedule: Varies; therapy must be done during school hours

Reporting Information: Director of Operations, Oxnard Main Office

Language: English

Summary of Position

The **High School-Based Therapist** provides onsite individual and group therapy to students in the Oxnard Union High School District (OUHSD) with topics ranging from general concerns to dating violence and sexual assault.

Fundamental Job Requirements

- Provides individual and group therapy to identified students at multiple OUHSD sites.
- Provides some lunchtime presentations to staff and students on dating violence and sexual assault.
- Attends required individual and group supervision with assigned Clinical Supervisor.
- Collects clinical file documents as required by Navigation Team filing protocol; prepares client assessments, intakes, treatment plans, exit interviews, and other client documentation for confidential storage.
- Maintains weekly therapy records, including counselor notes on Coalition's Electronic Health Record system.
- Attends regular staff meetings as needed.
- Perform other duties as assigned by the Director of Operations.

Schedule

- This position is **15 hours weekly**. The schedule will be determined at hire.
- Due to the essential functions of this job, arriving on time for your shift is an essential requirement.

Educational Requirements

- The candidate must be enrolled in an accredited Master's-level counseling program (MFT, MSW) and have at least Trainee status.

Certifications & Required Training (Training provided)

- Must complete our LGBTQ+ 101 Training within 6 months of hire date.

Knowledge Base/Skills

- A minimum of two years experience in serving in a leadership role in an administrative department.
- Basic computer literacy in Microsoft Office programs, including Word, Excel, and PowerPoint, is required.

- Knowledge and experience using cloud-based programs like G Suite and Canva are required.
- Ability to communicate and write clearly and professionally is required, as well as a demonstrated ability to maintain organized and accurate records.

Physical Requirements

- Ability to speak English fluently is a requirement.
- Must be able to communicate with other professionals over the phone, through electronic correspondence, and in person.
- Fundamental job requirements occur inside multiple high school sites across Oxnard, CA.
- May be required to stand, sit, stoop, bend, and lift/move up to 15 lbs.
- Coalition for Family Harmony may accommodate these physical requirements upon request.

Mental/Social Requirements

- Must maintain a positive, friendly, and welcoming attitude with staff, community members, and volunteers within the organization.
- Must be able to demonstrate working effectively with and showing respect to all survivors of violence, including those from diverse ethnic, cultural, religious, socioeconomic, sexual preferences and/or identities, gender identities/expression, and political backgrounds.
- Must utilize assertiveness, professionalism, and non-violent communication when handling issues with clients or staff.

OTHER INFORMATION

- **Must pass a background and TB test from the Oxnard Union High School District.**
- The manager and, if necessary, others on the leadership team assess each case individually regarding the option to telecommute (or to perform essential job duties at home).
- Must be authorized to work in the United States.

EEO - Coalition for Family Harmony is proud to be an equal employment opportunity employer; all applicants will be given full consideration under state, local, and federal law.